

ADVISORY PANELS and COMMITTEES

(Bylaws, Article 8)

The Board of Directors may establish such standing committees and such other committees as the Board deems appropriate for the conduct of the business of the Corporation. Except as otherwise provided in the Bylaws, each such committee shall serve at the pleasure of the Board, shall act only in the intervals between meetings of the Board, and shall be subject to the control and direction of the Board; provided however that any third party shall not be adversely affected by relying upon any act by any such committee within the authority delegated to it. Each such committee shall act by not less than a majority of those present as long as there is a quorum.

Terminology for Advisory Panels and Committees of the NIA

The terms "Advisory Panel" and "Committee" are interchangeable. The terms "Advisor", "Manager", "Coordinator", "Webmaster", "Historian", "Editor" and "Chairperson" are interchangeable.

Advisory Panel and Committee Rules

- 1) An Advisory Panel or Committee shall not authorize distributions; approve or recommend any action to the General Membership; adopt, amend or repeal bylaws; or fix compensation for any Advisory Panel or Committee member.
- 2) An Advisory Panel or Committee Chairperson will be appointed by the President, approved by the Board of Directors, and will serve until released by the Board of Directors or until the end of the appointing President's term of office, whichever occurs first.
- 3) Advisory Panel & Committee Chairpersons cannot vote on matters brought before the Board of Directors, but can appoint members to their panel or committee.
- 4) It is expected that no advisory committee member shall use his or her position, or knowledge gained therefrom in such a manner that a conflict arises between the interest of the National Insulator Association and any of its affiliates and his or her personal or professional interests. Each board member or advisory committee member has the duty to place the interests of the Association (NIA) foremost in any dealings on behalf of the organization, and has a continuing responsibility to comply with this policy. Advisory committee members agree to this policy regarding conflict of interest by signing the Conflict of Interest Agreement. (See Addendum)
- 5) Advisory committee members, volunteers and/or NIA employees may attend meetings or engage in activities where sensitive and confidential information may be discussed or presented in writing. These individuals must agree that any information discussed, heard or transcribed will not be released, discussed or shared in any manner with any individual

outside of the immediate current NIA Board and committee members by signing the NIA Confidentiality Agreement. (See Addendum)

Current Advisors , Panels & Committees

- 1) Authentication & Classification Advisory Panel
The Advisory Panel will deal with the authentication of insulators and related items, and will address other standards issues as designated by the Board including efforts to ensure the perpetuity of numerical identification or cataloging systems. The chairperson of this panel shall be known as the Authentication & Classification Advisor. The Advisor will establish a panel of experts to consult in order to fulfill his/her duties.
- 2) Awards and Recognition Committee
The Committee will prepare and furnish awards for the NIA National Show and NIA Sanctioned Shows. The Committee solicits nominees from the membership for the NIA Outstanding Service Award and the Lifetime Member Award and forwards candidates names to the President for selection. The Chairperson, acting as the Judging Chairperson at the National Show and Convention, selects judges to score exhibits and tallies the judges scoring. The committee is composed of the following seven (7) members: The Awards and Recognition Committee Chairperson, the three (3) Regional Vice-Presidents in office immediately prior to the National Show and Conference, and three (3) at-large representatives, one from each region, to be appointed by the current Awards and Recognition Committee Chairperson.
- 3) Ethics Advisor
The Ethics Advisor will deal with ethical issues confronting the NIA membership. The Advisor will investigate, report the findings, and make recommendations for action to be taken by the Board. The Advisor will establish a panel of experts to consult in order to fulfill his/her duties.
- 4) Historical Committee
The committee shall preserve and maintain an archive documenting the history of the NIA and the insulator collecting hobby. The Chairperson of this committee shall also be known as the NIA Historian. The Historian will establish a panel of experts to consult in order to fulfill his/her duties.
- 5) Philanthropy Advisor
The Philanthropy Advisor will provide guidance and expertise to the Board of Directors with regard to the 501(c)3, Public Charity status of the National Insulator Association. The Advisor will establish a panel of experts to consult in order to fulfill his/her duties.
- 6) Product Marketing Manager
The Product Marketing Manager is responsible for marketing, sales and inventory of NIA endorsed products. The Manager will establish a group of associates in order to fulfill the duties of the manager.

- 7) Promotions Advisor
The Promotions Advisor is charged with promoting the NIA and the insulator-collecting hobby to the general public. The Advisor will establish a panel of experts to consult in order to fulfill his/her duties.
- 8) Research & Education Advisory Panel
The Advisory Panel will actively identify new areas of research, such as the "Smithsonian Project", catalog member research projects, and publish that information to generally educate NIA members and the public about the insulator collecting hobby through various means. This panel should develop educational programs that utilize insulators and related items as classroom teaching aids in history, science and other related subjects. The chairperson of this panel shall be known as the Research & Education Advisor. The Advisor will establish a panel of experts to consult in order to fulfill the duties of the panel.
- 9) Internet Technology Advisory Panel
The Internet Technology Advisory Panel will be responsible for maintaining the NIA web site. The panel will also keep the Board of Directors informed of existing and/or new technologies that would be beneficial to the Association and its membership. The chairperson of this advisory panel shall be known as the Webmaster. The Webmaster will establish a panel of experts to consult in order to fulfill the duties of the panel.
- 10) NIA Commemorative Design & Production Coordinator
The Commemorative Design & Production Coordinator will coordinate the design of the NIA Commemorative insulator with the National show organizers/hosts and all elements of the production process with the manufacturer. The Coordinator will be responsible for the sales and delivery of the finished product.
- 11) NIA National Show & Conference Advisory Panel
The NIA National Show & Conference Advisory Panel will assist potential show organizers/hosts as they maneuver through the pre-proposal phase to the detailed planning of the final show schedule. The advisory panel will review existing past show reports and make recommendations that will contribute to successful events. These tips and guidelines should become a "Show Organizer/Host's Planning Guide". This advisory panel is also charged with investigating alternative methods of producing a National Show & Convention each year. Findings and recommendations will be reported to the Board of Directors. The chairperson of this advisory panel shall be known as the National Show & Conference Advisor. The Advisory Panel is composed of the following five (5) members: The Committee Chairperson, the NIA 1st Past President, and three (3) at-large representatives, one from each region, to be appointed by the current advisory panel chairperson.

- 12) Rules and Procedures Advisory Panel
The Rules and Procedures Advisory Panel will review, monitor, and make recommendations for amending the NIA Membership Handbook and Web site. The chairperson of this advisory panel shall be known as the Rules & Procedures Advisor. The Advisor will establish a panel of experts to consult in order to fulfill the duties of the panel. The NIA President will be a member of this advisory panel.
- 13) Scholarship Committee
The Scholarship Committee shall determine the purpose and use of the scholarship fund, establish qualification rules and procedures, accept and review applications, and make recommendations to the Board of Directors after screening qualified applicants. The committee is composed of the following five (5) members: The Committee Chairperson, the NIA 2nd Past President, and three (3) at-large representatives, one from each region, to be appointed by the current Committee Chairperson.
- 14) Newsletter Editor/Publisher
The Newsletter Editor/Publisher is responsible for creating and distributing the NIA newsletter "Drip Points" quarterly. The Editor/Publisher will gather articles from Board members, Advisors and Committee Chairs for inclusion in the publication. Stories, research projects, reports and other information of interest to NIA members by NIA members should be solicited from the membership for publication. The Editor/Publisher will assemble, edit, print and mail the newsletter both in paper copy form and electronically.
- 15) Nominating Committee
The Nominating Committee shall propose to the membership a slate of nominees for Directors and Officers. The Nominating Committee functions in accordance with Article 11, Section 11.1 of the Bylaws.